



**Evolution Studios LA, Inc.**

10816 Burbank Blvd. North Hollywood, CA 91601

818-754-1760 ~ EvolutionDanceStudios.com

[info@evolutiondancestudios.com](mailto:info@evolutiondancestudios.com)

**Event Rental Agreement**

**Client/Booking Info:**

The following is an agreement between Evolution Studios LA, Inc, (Evolution) and \_\_\_\_\_(Client).

Evolution allows the use of **Studio A** at the rate of **\$150** per hour, for the purpose of a \_\_\_\_\_ (Type of event) on \_\_\_\_/\_\_\_\_/\_\_\_\_.

Client has reserved the studio beginning at \_\_\_\_\_ am / pm, for a duration of \_\_\_\_\_ hours. Attendance is not to exceed the maximum capacity of **49 people**.

Clients can reserve an additional studio (if available) at the rate of \$60 per hour, with a maximum capacity of 25 people. This schedule is inclusive of set up/load in time, as well as clean up/load out time. Client is responsible for restoring the studio to its original condition by the conclusion of their rental.

**Security/Cleaning Deposit:**

Client is required to put a credit card on file at the time of booking. A **\$150.00** security/cleaning deposit will be charged to the Client's credit card when the rental is made. Client is liable for any repairs/damages caused to the studio during their rental time. If damages exceed \$100.00, Client will be emailed an invoice for the repairs and the credit card on file will be charged for the remaining balance, unless other payment arrangements are made with Evolution.

Fifteen (15) minutes prior to the rental, an Evolution staff member will walk through the studio with Client to conduct a checklist of the rented space. The same will be done after Client has cleaned the studio at the end of the rental. If there are no repairs/damages to report, the security/cleaning deposit will be refunded back to the original credit card used.

**Payment:**

Full payment is due 24 hours prior to the start of the rental. If rental exceeds the agreed schedule, additional time will be calculated at the above hourly rate and charged to the client at the conclusion of the event (subject to studio availability). NO discounts are applicable on event rentals and after 11pm hourly rates are doubled.



**Evolution Studios LA, Inc.**

10816 Burbank Blvd. North Hollywood, CA 91601

818-754-1760 ~ [EvolutionDanceStudios.com](http://EvolutionDanceStudios.com)

[info@evolutiondancestudios.com](mailto:info@evolutiondancestudios.com)

**Food and Beverages:**

Small appetizers, food and non-alcoholic beverages are permitted.

**Under no circumstances are alcohol or illegal substances of any kind allowed on the premises.** If an Evolution staff member discovers either, Client will be asked to dispose of it immediately. Failure to cooperate will result in immediate conclusion of the event without refund of remaining time.

**Tables & Chairs:**

Evolution has limited amounts of tables and chairs that can be reserved in advance. If Client is going to use Evolution's tables and chairs, they must be put away at the end of the rental. If Client needs more tables and chairs than Evolution can provide, then Client must rent their own tables and chairs for the event. Evolution can recommend a list of rental companies upon request. If Client needs Evolution to be the drop off / pick up location for the rentals, Client must get prior written approval from Evolution.

**Decorations:**

Clients may decorate the studio as long as nothing damages the walls, floors, mirrors/or and any other existing furniture/equipment inside the studio. Evolution must approve all decorations prior to set up.

No glitter, confetti, silly string, piñatas, or duct tape are allowed in the studio.

**Cleaning:**

Clients are more than welcome to use Evolution Studios' cleaning products after their booking. Please request items needed from an Evolution staff member.

**Common Areas:**

Unless Client has booked out the entire facility, events must be contained inside the rented studio. Extended use of the lounge and other common areas is not permitted. Evolution requests that Client and guests be considerate of other Evolution patrons.



**Evolution Studios LA, Inc.**

10816 Burbank Blvd. North Hollywood, CA 91601

818-754-1760 ~ EvolutionDanceStudios.com

[info@evolutiondancestudios.com](mailto:info@evolutiondancestudios.com)

**Parking:**

Unless Client is renting out the entire facility, Evolution requests that any guests of Client park on Burbank Blvd or residential streets. The parking lot is to remain available for Client and other paying Evolution patrons.

**Cancellation Policy:**

Evolution requires at least 48 hours notice (prior to start of event) for any cancellation or major schedule change. If Evolution is given less than 48 hours notice, the Client will be responsible for full payment of rental. Unless other arrangements are made, Evolution will charge the Client's credit card on file.

I have read, understood and will comply with Evolution Studios LA, Inc's "Event Rental Agreement".

<p>CLIENT</p> <p>Signature: _____</p> <p>Name (Print): _____</p> <p>Date: _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>_____</p> <p>Phone: _____</p> <p>Email: _____</p>	<p>EVOLUTION STUDIOS</p> <p>Staff Signature: _____</p> <p>Staff Name (Print): _____</p> <p>Date: _____</p> <p>10816 Burbank Blvd.</p> <p>North Hollywood, CA 91601</p> <p>(818) 754-1760</p> <p>info@evolutiondancestudios.com</p>
---	--



**Evolution Studios LA, Inc.**

10816 Burbank Blvd. North Hollywood, CA 91601

818-754-1760 ~ [EvolutionDanceStudios.com](http://EvolutionDanceStudios.com)

[info@evolutiondancestudios.com](mailto:info@evolutiondancestudios.com)

**Liability Release Form**

I understand that there are risks of physical injury associated with, arising out of and inherent to the activity of dance or any other physical activity. In recognition of this acknowledged risk of injury, I knowingly and voluntarily waive all right and/ or causes of action of any kind, including any and all claims of negligence arising as a result of such activity from which liability could accrue to EVOLUTION STUDIOS LA INC, its officers, agents, employees, subsidiaries, parent corporations, and all affiliated entities (hereinafter collectively referred to as "EVOLUTION STUDIOS").

I hereby agree to release Evolution Studios and hold Evolution Studios harmless of all liability, and hereby acknowledge that I knowingly and voluntarily assume full responsibility for all risks of physical injury. I am aware that this is a release of liability and an acknowledgement of my voluntary and knowing assumption of the risk of injury.

I agree that Evolution Studios will not be held responsible for any lost, stolen, or damaged personal items that I might leave unattended.

I take full responsibility for all people that will take part in my use of the studios. Evolution Studios will not be held responsible for anything that might happen to anyone in my party.

I have signed this document voluntarily and of my own free will in exchange for the use of the studios.

If I am a minor, a parent and / or legal guardian has also signed this document releasing Evolution Studio from any and all such liability described above and has acknowledged that I am knowingly and voluntarily assuming all risks of injury inherent to this activity.

I warrant the below information is complete and correct.

I further release Evolution Studios of all liabilities associated with my child's attendance at Evolution Studios.

\_\_\_\_\_  
Client/ Parent/ Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



**Evolution Studios LA, Inc.**

10816 Burbank Blvd. North Hollywood, CA 91601

818-754-1760 ~ EvolutionDanceStudios.com

[info@evolutiondancestudios.com](mailto:info@evolutiondancestudios.com)

**CREDIT CARD AUTHORIZATION FORM**

I give Evolution Studios LA, Inc, permission to securely keep a credit card on file to use for the studio rental or if I cancel with less than 48 hours notice.

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Type of Card: \_\_\_\_\_ (Visa/ MasterCard/ Amex)

Exp. Date: \_\_\_\_/\_\_\_\_ (MM/YYYY)

Sec. Code: \_\_\_\_\_ Last 3 digits on the back of the card. AMEX top 4 digits on front of card.

Billing Address: \_\_\_\_\_

Suite/Apt: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_